



The Educational Interpreter
Performance Assessment®

Application Form: Written Test

The EIPA Written Test is a proctored examination. In order to serve as a proctor, you must be approved by the EIPA Diagnostic Center.

- To be an approved written test proctor you will be required to:
 - Maintain password security and security of the test
 - Monitor student(s) while test taking (allow for up to 4 hours)
 - Ensure that test takers do not use any materials, people or internet resources while taking the test
 - Proctor a minimum of 2 tests per calendar year (We do not approve proctors to administer the test only once.)
 - Sign a confidentiality agreement accepting responsibility for maintaining the confidentiality and security of the EIPA written test materials.
 - Submit a current resume
 - Solicit a letter of recommendation from a professional with supervisory responsibility for your position.
 - **Becoming a written test proctor means you understand that you are giving up your option to ever take the EIPA written test.**
- For Your Information: This is not an application for administering the EIPA Performance test.

(PLEASE TYPE OR PRINT – ALL FIELDS ARE REQUIRED)

1. NAME: _____

BUSINESS ADDRESS: _____

CITY/STATE/ZIP: _____

BUSINESS PHONE: _____

EMAIL: _____

WORK TITLE: _____

2. SCHOOL DISTRICT/AGENCY AFFILIATION: _____

SCHOOL DISTRICT/AGENCY ADDRESS: _____

3. SUPERVISOR'S NAME: _____

SUPERVISOR'S TITLE: _____

ADDRESS: _____

PHONE NUMBER: _____

E-MAIL: _____

4. Why are you an appropriate EIPA Written Test Proctor?

6. Testing site and address: _____

Type of internet connection: _____

How will the testing environment be made secure? _____

Signature and date: _____

Supervisor's signature and date: _____

Send your application form, the notarized Confidentiality Agreement, a current resume and solicit a letter of recommendation from a supervisor or another appropriate individual to:

**Boys Town National Research Hospital
EIPA Diagnostic Center – Lied Learning and Technology Center
Attn: Deborah Tamer
555 N 30th Street
Omaha NE 68131
Fax: 531-355-5028
deborah.tamer@boystown.org**